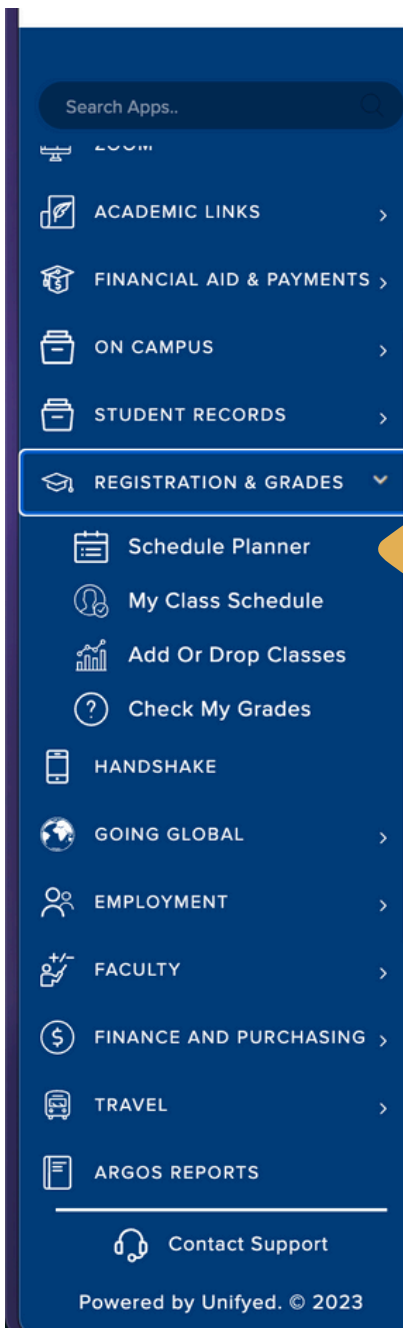


Using Schedule Planner To Register

Schedule Planner is a great tool to help you organize your selected classes into a schedule and register for classes.



Login to OnePort

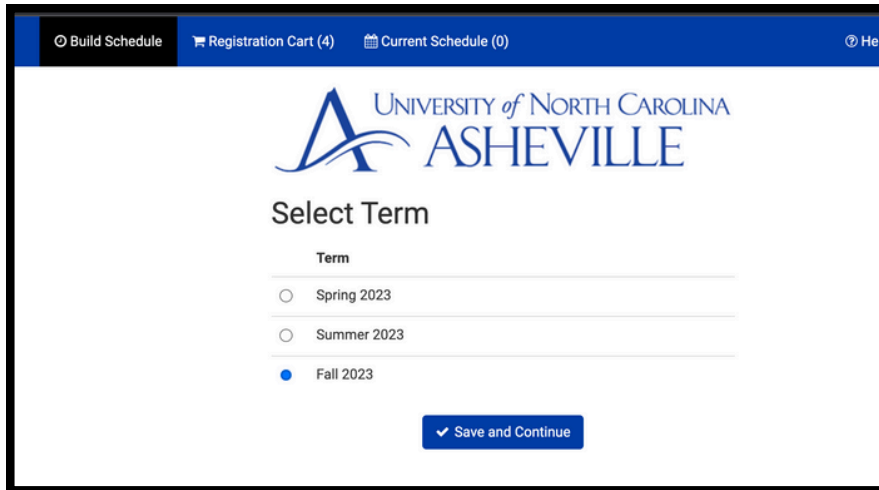
Under REGISTRATION & GRADES

Select Schedule Planner

QUESTIONS? 

EMAIL: ASC@UNCA.EDU

Using Schedule Planner To Register



Build Schedule | Registration Cart (4) | Current Schedule (0) | Help

UNIVERSITY of NORTH CAROLINA
ASHEVILLE

Select Term

Term

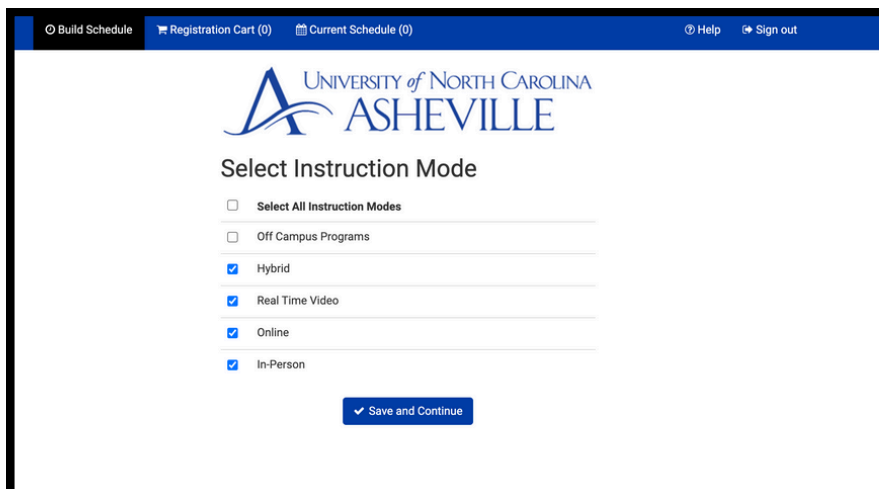
☐ Spring 2023

☐ Summer 2023

☒ Fall 2023

✓ Save and Continue

Select the semester you want to register for.



Build Schedule | Registration Cart (0) | Current Schedule (0) | Help | Sign out

UNIVERSITY of NORTH CAROLINA
ASHEVILLE

Select Instruction Mode

☐ Select All Instruction Modes

☐ Off Campus Programs

☒ Hybrid

☒ Real Time Video

☒ Online

☒ In-Person

✓ Save and Continue

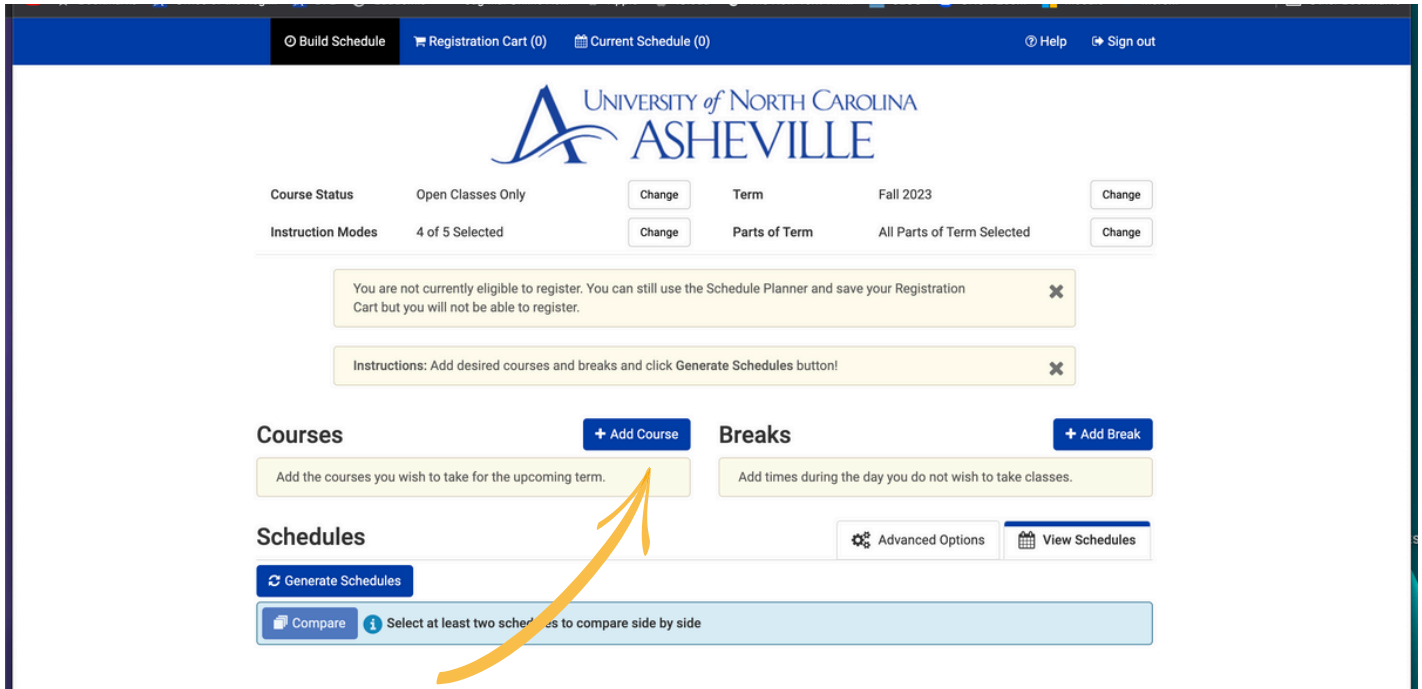
Select all the instruction modes you are interested in. Most classes will be taught in-person.

↪ QUESTIONS? 

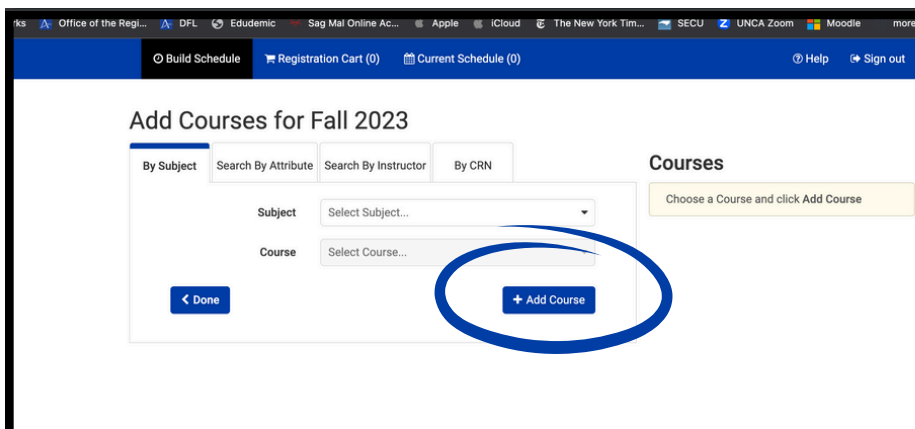
EMAIL: ASC@UNCA.EDU

Using Schedule Planner To Register

This is the main Schedule Planner Page.



Click on +Add Course to start adding the classes you selected to your schedule.



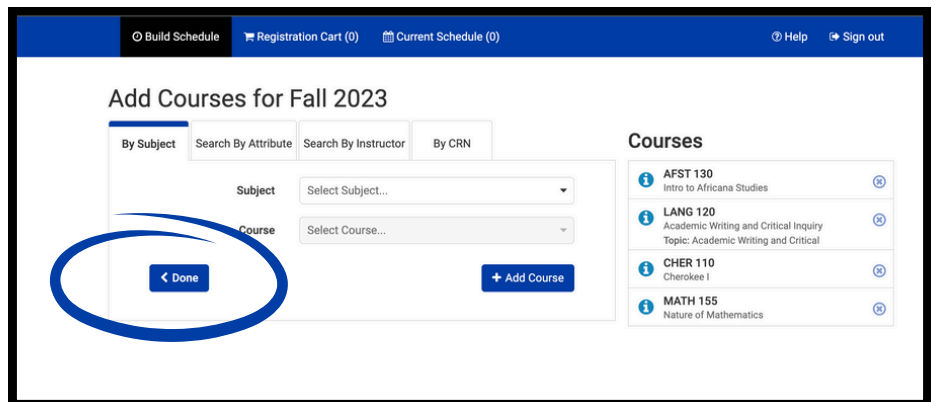
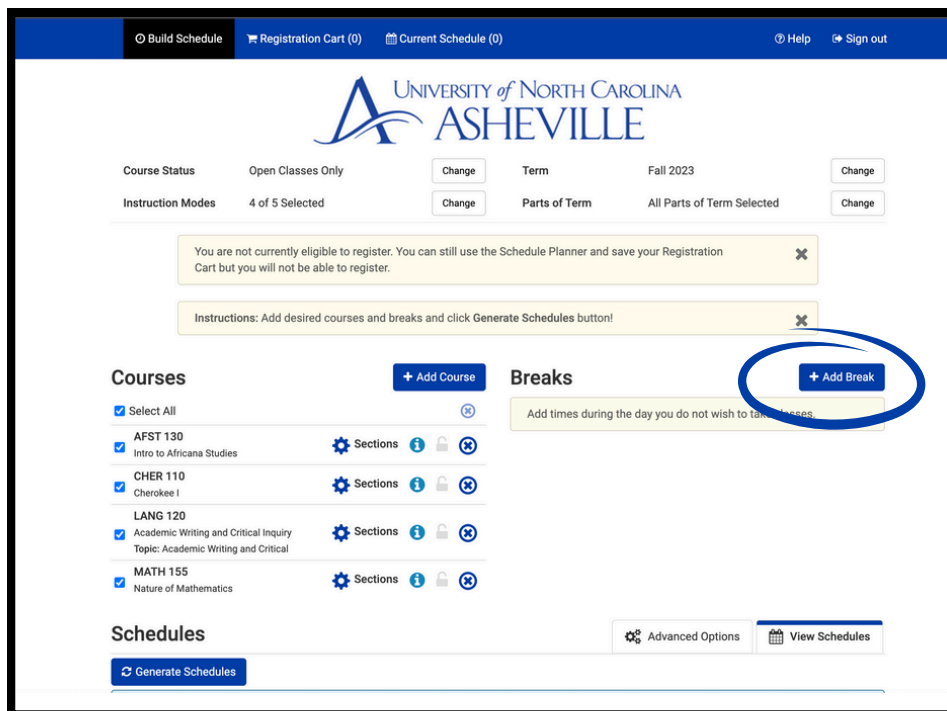
On the next page add all the classes you want to add to your schedule.

Click +Add Course after selecting a class.

All added classes will show up under Courses.

Using Schedule Planner To Register

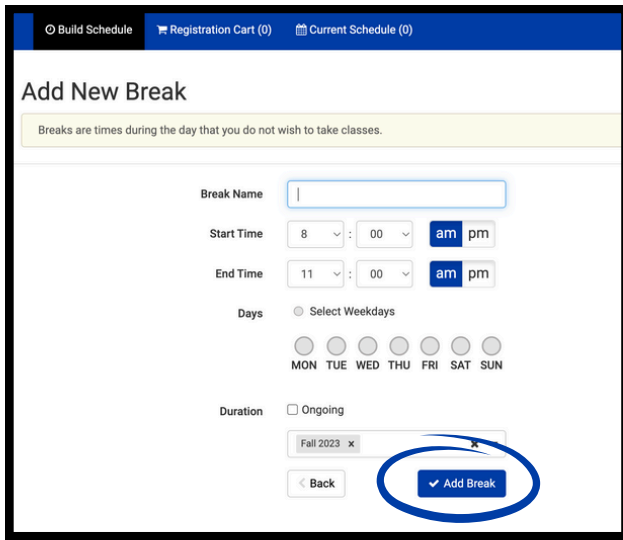
Once you have added all classes click <Done!

This will take you back to the main page. You will see all the courses you have added in the previous step.

You can use the + Add Break option to block off times on the schedule, for example for practice or work or to influence when your classes start or end on any given day.

Using Schedule Planner To Register

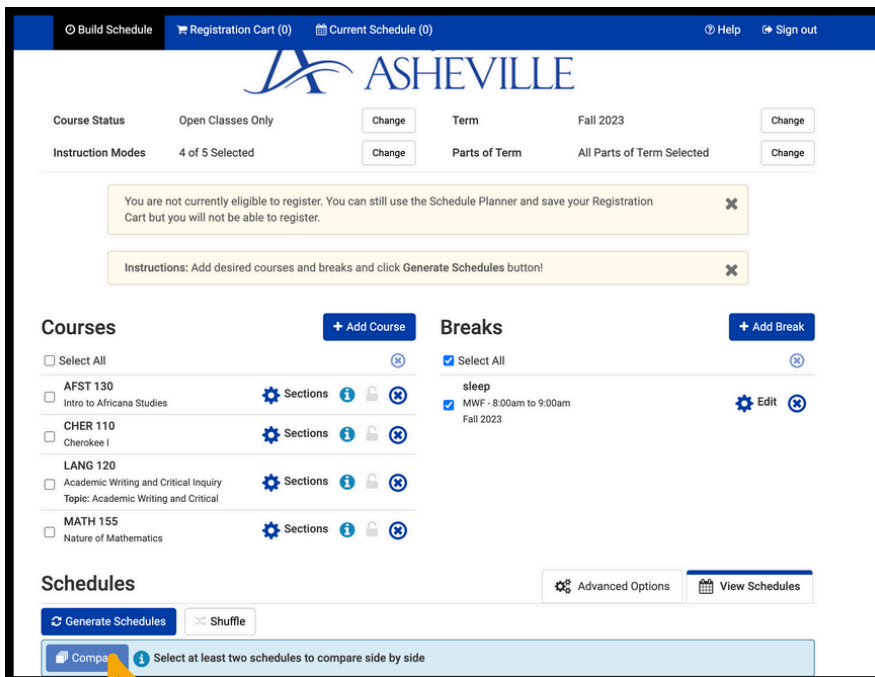


To add a break, name the time you want to block off (e.g. work, practice, sleep).

Select a start and end time.

Then select the days for which you want to block that time off.

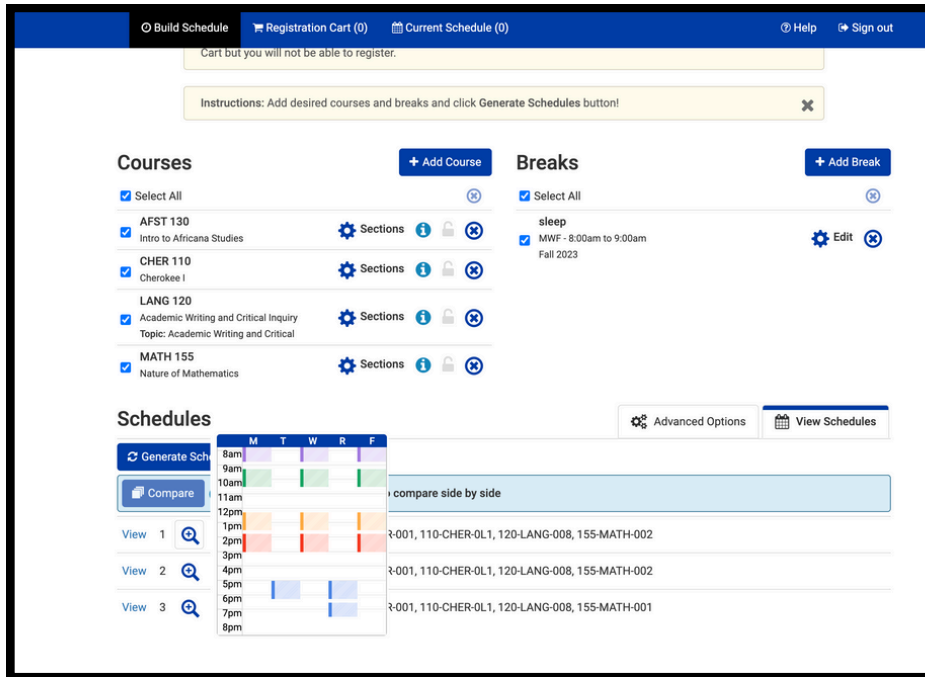
Finally, click **Add Break**.



When you return to the main page, you will now see the break(s) you have entered.

Click **Generate Schedule** to see all available schedules with your selected class (and break) options.

Using Schedule Planner To Register



Build Schedule | Registration Cart (0) | Current Schedule (0) | Help | Sign out

Cart but you will not be able to register.

Instructions: Add desired courses and breaks and click Generate Schedules button!

Courses [+ Add Course](#)

- ☒ Select All
- ☒ AFST 130
Intro to Africana Studies
- ☒ CHER 110
Cherokee I
- ☒ LANG 120
Academic Writing and Critical Inquiry
Topic: Academic Writing and Critical
- ☒ MATH 155
Nature of Mathematics

Breaks [+ Add Break](#)

- ☒ Select All
- ☒ sleep
MWF - 8:00am to 9:00am
Fall 2023

Schedules [Advanced Options](#) [View Schedules](#)

[Generate Schedule](#) [Compare](#)

View 1 [View](#) [View](#) [View](#)

compare side by side

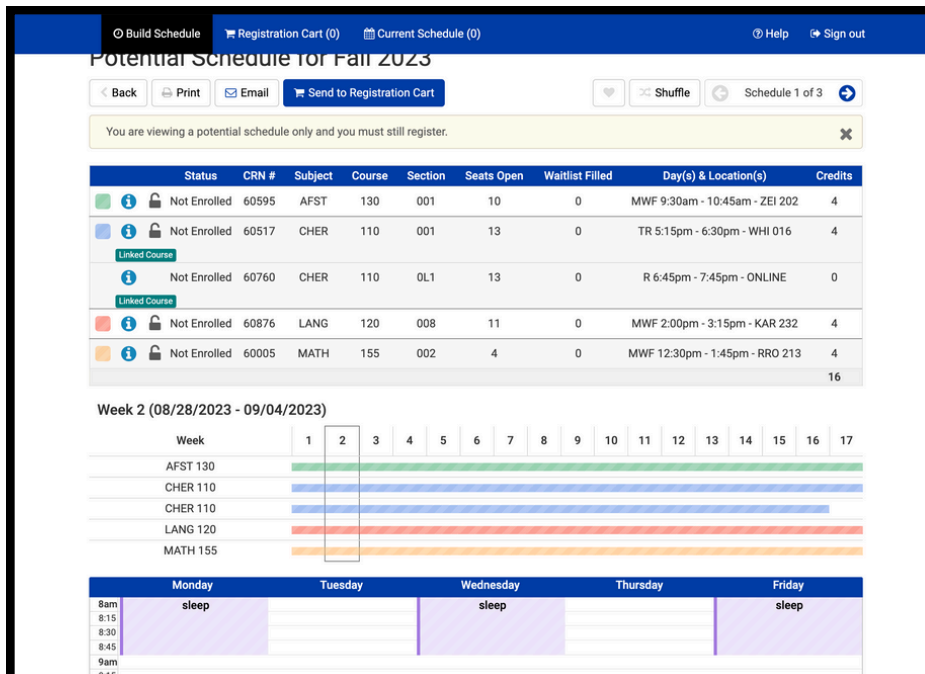
R-001, 110-CHER-0L1, 120-LANG-008, 155-MATH-002

R-001, 110-CHER-0L1, 120-LANG-008, 155-MATH-002

R-001, 110-CHER-0L1, 120-LANG-008, 155-MATH-001

You can now see all the schedules that are available with your selection of classes (and breaks).

When hovering over the magnifying glass you can see a quick overview of your schedule.



Build Schedule | Registration Cart (0) | Current Schedule (0) | Help | Sign out

Potential Schedule for Fall 2023

[Back](#) [Print](#) [Email](#) [Send to Registration Cart](#) [Shuffle](#) [Schedule 1 of 3](#)

You are viewing a potential schedule only and you must still register.

Status	CRN #	Subject	Course	Section	Seats Open	Waitlist Filled	Day(s) & Location(s)	Credits
<input checked="" type="checkbox"/> Not Enrolled	60595	AFST	130	001	10	0	MWF 9:30am - 10:45am - ZEI 202	4
<input checked="" type="checkbox"/> Not Enrolled	60517	CHER	110	001	13	0	TR 5:15pm - 6:30pm - WHI 016	4
<input checked="" type="checkbox"/> Not Enrolled	60760	CHER	110	0L1	13	0	R 6:45pm - 7:45pm - ONLINE	0
<input checked="" type="checkbox"/> Not Enrolled	60876	LANG	120	008	11	0	MWF 2:00pm - 3:15pm - KAR 232	4
<input checked="" type="checkbox"/> Not Enrolled	60005	MATH	155	002	4	0	MWF 12:30pm - 1:45pm - RRO 213	4
								16

Week 2 (08/28/2023 - 09/04/2023)

Week	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
AFST 130																	
CHER 110																	
CHER 110																	
LANG 120																	
MATH 155																	

	Monday	Tuesday	Wednesday	Thursday	Friday
8am	sleep		sleep		sleep
8:15					
8:30					
8:45					
9am					

When you click on **View**, you will move to a new page that will display the schedule in detail.

When you have selected the schedule of your choice, click on **Send to Registration Cart**.

Using Schedule Planner To Register

Build Schedule | Registration Cart (5) | Current Schedule (0) | Help | Sign out

Registration Cart for Fall 2023

Email | Edit Cart | Print | Register

CRN #	Subject	Course	Section	Instructor	Day(s) & Location(s)
60595	AFST	130	001	Zunguze, Jeremias	MWF 9:30am - 10:45am - ZEI 202
60517	CHER	110	001	Not Assigned	TR 5:15pm - 6:30pm - WHI 016
60760	CHER	110	0L1	Not Assigned	R 6:45pm - 7:45pm - ONLINE
60876	LANG	120	008	Pisano, Jessica Snow	MWF 2:00pm - 3:15pm - KAR 232
60005	MATH	155	002	Martin, Bryan	MWF 12:30pm - 1:45pm - RRO 213

Week 2 (08/28/2023 - 09/04/2023)

Week	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
AFST 130																	
CHER 110																	
CHER 110																	
LANG 120																	
MATH 155																	

	Monday	Tuesday	Wednesday	Thursday	Friday
8am					
8:15					
8:30					
8:45					
9am					
9:15					
9:30	AFST-130 ZEI 202 Zunguze, Jeremias		AFST-130 ZEI 202 Zunguze, Jeremias		AFST-130 ZEI 202 Zunguze, Jeremias
9:45					
10am					
10:15					
10:30					

Once in the registration cart, click on **Register** to complete your registration. You will be prompted to enter your **RAN** and will get immediate feedback on your registration process.

And you are done! Congratulations!

A Student Success Specialist will now review your schedule and make sure that you are in the right classes for your first semester. Once they complete their review, they will get in touch with you via email to your UNCA gmail account to provide feedback on your schedule.